

# **Mrs. Bole's Rules and Procedures**

- 1) **RESPECT** the teacher, other students, and materials in your science classroom.
- 2) **BRING ALL** of your materials everyday!!!!
- 3) **BE ON TIME!!!!!!**
- 4) **NEVER** touch anything on the teacher's desk without permission. Students should never be behind the teacher's desk.
- 5) **NEVER** place papers on the teacher's desk. All papers that touch the teacher's desk are pulled into a black hole, never to be seen again. Please use your class period in basket.
- 6) **NEVER** hand your teacher a paper in the hallway, it will get misplaced. If it is an assignment turn it in to the appropriate basket. If it's a parent signed progress report or note place it on the teacher's desk chair.
- 7) **NO PEN!!** You may use pencils, or mechanical pencils only!!
- 8) You may **NOT** go into the lab unless directed to do so by your teacher. You may **NEVER** be in the lab between class periods!!!
- 9) Students are not allowed in the storeroom for any reason!
- 10) Labs are a **PRIVILEGE** not a right!
- 11) **GUM...**if I see it, hear it, or even know you have it you will loose it! Unless you hide it well, you risk loosing the privilege.
- 12) Take care of all personal business (such as water, restrooms, lockers etc.) **BEFORE** arriving in my class!
- 13) **DO NOT** hang out by my door in between classes.
- 14) Place materials not being used under your table or chair to avoid tripping.
- 15) **MAKE UP WORK IS YOUR RESPONSIBILITY...NOT MINE!!!!**
- 16) You may use supplies located in the drawers in front of my desk. These supplies are located there for your use. Don't use supplies from the teacher's desk without asking first!
- 17) At the end of class you should wait for direction from you teacher before packing up your supplies. Never assume we are done with class!!
- 18) At the end of class pick up all trash in your area and throw it away! (Even if you did not put it there)
- 19) The **TEACHER** releases you at the end of class, **NOT THE BELL !!!**
- 20) Our Spiral will be our textbook this year. It is very important for you to have it each and every day, and to keep up with what goes into it.
- 21) I **DO NOT** accept any work with a **FAILING** grade on it!! If you have failed any assignment, you must come to tutoring to make up the assignment!